

Village Board Meeting
December 7th, 2009, 7:00pm
Village Municipal Center

Attendance: Village Board: Mayor Jay Niles, Deputy Mayor Gordon Smith, Trustees Brian LaRose, Dean Hyatt, and Frank Caruso

Village Key Staff: Police Chief Ernest Bassett, Asst. DPW Superintendent George Johnson, Village Attorney Michael Martin, Deputy Clerk-Treasurer Denise Davies, Clerk-Treasurer Rick Roberts

Press: Matthew Rice, *The Granville Sentinel*

Mayor Niles called the meeting to order at 7:00pm.

Ratify Meeting Minutes: Trustee LaRose moved acceptance of the minutes of the meeting of November 2nd as circulated by the Clerk-Treasurer. Trustee Hyatt seconded the motion and it carried unanimously.

Monthly Reports: The following reports were circulated to the Board for review: Village Court, Water Dept. (3 samples, all satisfactory), Police Dept., and Dog Control. Trustee Caruso moved acceptance of the reports as submitted. Deputy Mayor Smith seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board of Trustees for payment:

General Fund: \$95,638.71
Water Fund: \$8,704.73
Sewer Fund: \$32,745.73
Skatepark: \$44.06
Senior Shuttle: \$1,813.98
Drawdowns: \$432,098.00
Water Sys. CP: \$6,187.30
Unaudited Vouchers: \$4,550.17

Total: \$581,782.68

The Board audited the appropriations and Deputy Mayor Smith moved their approval for payment as submitted. Trustee Caruso seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo to the Board recommending the following budget transfers in order to avoid overdrawing any individual line items in connection with the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>General Fund</u>			
A90158	Police & Fire Ret't	+\$1,331.00	Final NYS Billing > Bdgt'd Amt.
A90108	State Ret't (DPW/Other)	-\$1,299.00	Final NYS Billing < Bdgt'd Amt.
A34142	Insurance Premiums, Fire Cos.	-\$32.00	Ins. Premium < Budgeted Amt.

Deputy Mayor Smith moved acceptance of the budget transfers as recommended. Trustee Caruso seconded the motion and it carried unanimously.

Open Sealed Bids—Used Dump Truck (DPW): Mayor Niles advised that a lone sealed bid had been received by the Clerk-Treasurer relating to the acquisition of a used dump truck for the Dept. of Public Works. The bid—from Delurey Sales & Service—totaled \$19,895.00 for a 1999 International 4900 4 X 2 Truck per the published specifications. Mayor Niles asked Asst. Superintendent Johnson to review the bid for compliance with Village requirements and he advised that the truck appeared to meet or exceed expectations in all areas. Trustee Caruso moved acceptance of the bid based upon the Asst. Superintendent's recommendation. Deputy Mayor Smith seconded the motion and it carried unanimously.

Resolution—Receipt of County Sales & Use Tax Revenue: Mayor Niles advised that the County had forwarded correspondence to the Village concerning the manner in which the Village chooses to receive its prorated share of the County Sales & Use Tax revenue. The Village may choose to receive direct payments quarterly or to allow constituents property tax bills to be offset by the amount due the Village on an annual basis. The Village has chosen to receive direct payments previously. By motion, Trustee Caruso sponsored a Resolution to continue the direct payment option. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mayor's Reports: The Mayor updated the Board in the following pending matters:

- A. Rails To Trails—Trestle Bridge Prep Work: The Mayor advised that Tri County Bridge and Rail (TCBR) had cut trees on the Village lot on Factory Street (the former Granville Gas & Oil property) and cleared, grubbed, leveled and compacted the railroad bed from the Mettowee River to Morrison Avenue. In the spring, TCBR will return to finish the approach on the north side of the Mettowee and to apply surpack to the trail surface when the Trestle Bridge is installed. Mayor Niles asked for the Board's approval of a payment of \$7,500.00 for services performed to date (total price quoted \$8,750.00). Trustee Caruso moved approval of the \$7,500.00 progress payment. Deputy Mayor Smith seconded the motion and it carried unanimously. Mayor Niles reported that the Trestle Bridge was still on schedule and that expectations remain unchanged for an April installation.

- B. Announce Additional Grant Funding—WWTP Upgrade (Phase II): The Mayor circulated correspondence received from the NYS EFC advising of the receipt of \$148K in additional principal forgiveness pertaining to certain “green” portions of the second phase of the WWTP Upgrades. Further add-ons of \$6,600.00 were also approved for principal forgiveness for high efficiency heating, signage, etc. This brings the total principal forgiveness to \$1,194,600 for this project, leaving a total of just \$105,400.00 to be financed. Mayor Niles thanked Lamont Engineers and Chief WWTP Operator Dan Williams for their efforts in obtaining these grants and for their work as a whole in the upgrade process.
- C. Update—Mettowee River Revitalization Strategy Grant: Mayor Niles advised that the contract for the \$24K grant received in 2008 through the Dept. of State (DOS) had recently been executed by all parties—this is the first such contract awarded within this division of the DOS to be fully executed/authorized for 2008. The execution of this contract will allow this project to be “kicked off” in January per the Mayor.
- D. Announce LARAC Grant—Mayor Niles announced that the Village had recently received correspondence confirming a \$1,912.00 grant from LARAC for the 2010 Summer Concert Series. The Mayor thanked the Village Clerk and Deputy Clerk for their work on the application, and LARAC for their longstanding support of this event. It is expected that the Summer Concert Series will be finalized sometime during the month of February per Mayor Niles.

Update—Village Property Maintenance Law: Mayor Niles advised that the Village Attorney was reviewing potential changes to the Village Property Maintenance Law following a meeting involving the Local Ordinance Officer (LOO), the Village Clerk and Trustee Brian LaRose. Trustee LaRose commented that a new warning system had been discussed where a constituent would receive a verbal and written warning before receiving an actual citation for a violation. It is hoped that this will provide some “teeth” to the law in that the LOO can illustrate that warnings have been issued and the non-compliance has persisted; it is hoped that the Village Court will be more receptive to dealing with the issue at hand if such a pattern can be illustrated. The Mayor advised that the Village Attorney will be working on the draft legislation over the next several months with the hope of having this process completed by next spring.

Street Naming Issue—East Potter Avenue: Mayor Niles advised that the Clerk-Treasurer had included a memo within the packets for the Board Meeting which summarized an issue that has come to light concerning East Potter Avenue. The Washington County Real Property Tax Service (911 mapping) has advised of a concern with the section of Potter Avenue east of Church St. The south side of this portion of the street continues with Potter Avenue addresses all the way to St. Gobain Performance Plastics, while the north side alternates from East Potter to Potter and back to East Potter between Church St. and Park Avenue. The tax mapper is requesting that the Village Board clarify the street name and they will in turn affect address changes accordingly; the goal is to dispel any confusion for emergency services while trying to cause as little stress/least change to

the residents who will be affected. The Board agreed to confer with residents on Potter Ave./East Potter Ave. and to take this matter up at the January meeting.

Request for Insurance Certificate—Boys Youth Basketball: The Mayor asked the Board's pleasure concerning a written request that the Village consider sponsoring a Boys Youth Basketball Program for grades 3-6 at the Granville Elementary School this winter. The Village has sponsored similar programs for some time now. Deputy Mayor Smith moved that the Village sponsor the program as requested. Trustee Hyatt seconded the motion and it carried 4-1 (Caruso).

Authorize Mayor to Execute Contract—South Granville Fire District: For several years now, the Town has supplied a contract to the Village for execution to appoint the Granville Engine & Hose Company as the primary provider of fire protection service to the South Granville Fire District. While no documentation has been received to date, it was suggested that the Board consider authorizing the Mayor to review and execute such documentation with support from the Village Attorney as necessary. Trustee LaRose moved that the Mayor be so authorized. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mayor Niles opened the meeting to public comment at 7:25pm.

Several Board members complimented the DPW and NYSEG for their efforts in getting the new streetlights on Main Street operable. It is understood that at a future date the remaining steel poles will be removed from Main Street as they have reached the end of their useful life.

Deputy Mayor Smith also thanked the DPW for the efforts in erecting the holiday decorations in Veterans' Park. He feels that the Park looks very festive and several constituents have expressed positive feedback to the Board.

Trustee Hyatt and Mayor Niles commented that the trees on Main Street have been trimmed and this seemed to improve the visibility of the storefronts. This is seen as another positive development for the downtown area.

There was no other public comment.

Deputy Mayor Smith moved that the Board convene an Executive Session at 7:30pm concerning a matter of present, proposed or current litigation. Trustee LaRose seconded the motion and it carried unanimously. The Village Attorney accompanied the Board into Executive Session.

Trustee LaRose moved that the Board return to regular session at 8:50pm. Trustee Hyatt seconded the motion and it carried unanimously.

Deputy Mayor Smith moved the acceptance of Sr. Patrolman Gregory Bourn's resignation, effective December 2nd, with regret. Trustee LaRose seconded the motion and it carried unanimously.

Trustee Caruso moved that the meeting be adjourned at 8:50pm. Trustee LaRose seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts
Village Clerk-Treasurer